

PRESENTATION OF SHORTAGE OR DAMAGE CLAIM

FOR CARRIER USE ONLY

This Claim is for (check one): SHORTAGE DAMAGE

DATE FILED: _____

Send to:
Lakeville Motor Express, Inc.
P.O. Box 130280
Roseville, MN 55113
Claim Dept. Fax: 651-636-2228

CLAIMANT'S CLAIM NUMBER

AMOUNT CLAIMED \$ _____
 Claim is for: ___ Full Value ___ Repair ___ Allowance

CLAIMANT (COMPANY NAME)
 ADDRESS
 CITY/STATE/ZIP
 PHONE NUMBER (w/AREA CODE)
 FAX NUMBER (w/AREA CODE)
 E-MAIL ADDRESS

PLEASE REFER TO THE CARRIER PRO NUMBER IN ALL CORRESPONDENCE

_____ CARRIER FREIGHT BILL/PRO NUMBER _____ BILL DATE _____

SHIPPER (COMPANY NAME)
 ADDRESS
 CITY/STATE/ZIP
 PHONE NUMBER (w/AREA CODE)

CONSIGNEE (COMPANY NAME)
 ADDRESS
 CITY/STATE/ZIP
 PHONE NUMBER (w/AREA CODE)

**BE SURE TO
 ATTACH A LETTER
 OF EXPLANATION
 IF THERE ARE
 SPECIAL
 CIRCUMSTANCES
 WE SHOULD
 KNOW ABOUT**

----- **STATEMENT OF SHORTAGE OR DAMAGE** -----

NO. OF PCS.	DESCRIPTION OF ARTICLES, INCLUDING MODEL NO. ETC.	
TOTAL AMOUNT CLAIMED		\$

IMPORTANT NOTE TO OUR CUSTOMERS: THE FOLLOWING MUST BE INCLUDED TO PROCESS YOUR CLAIM

SHORTAGE CLAIMS: SUBMIT ITEMS 1-3 DAMAGE CLAIMS: SUBMIT ITEMS 1-6

1. Original vendor's invoice (proof of purchase cost) or photo static copy showing all discounts. (please include entire invoice.)
2. Legible copy of freight bill or original paid freight bill if available.
3. Original bill of lading or bond of indemnity in lieu thereof.
4. Carrier's inspection report, where copy has been provided.
5. Invoice for repair or re-coopering, showing breakdown of labor by hour and rate of pay, if applicable.
6. Invoice for materials purchased to complete repair or re-coopering, if applicable.

NOTE: In the case of non-delivery or shortage, it will speed conclusion if claim includes a signed statement from the consignee certifying the goods claimed short have never been received from any source and further notification will be given to the carrier to whom this claim was presented in the event said goods are ever received in the future.

The claimant certifies the foregoing to be correct, and agrees to indemnify the carrier against loss in the event the original Bill of Lading and/or original freight bill are not submitted. Claims must be filed within 9 months from the date of delivery. Salvage must be retained until a claim has been concluded or is picked up by the carrier. A carrier legally has 120 days to conclude a claim or advise claimant in writing after 120 days as to the status and reason for the delay in making final disposition.

ABOVE MUST BE COMPLETED!

Form 2001-LD-4 (Rev. July, 2008)

 SIGNATURE OF CLAIMANT